

VISANETWORK ORDER FORM

870 Market St. Suite 888, San Francisco, CA. 94102

Phone: (415) 693-0330 Fax: (415) 693-0222

Date Sent: _____

Contact person's name: _____ Phone and email: _____

FEDEX Account # : _____ or pre-paid return air bill (a fee of \$25 will be charged if not provided)

Please check option:

Return to: Company's name/address: _____ Mailstop: _____

Home address: _____

Please check : with signature { } OR waive signature { } upon delivery.

Special Instruction (if any): _____

Please fill out traveler's information in box below:

Departure Date: _____	Final Date to Receive Documents : _____
Name: _____	Dept. # : _____
Phone / Email : _____	
Nationality and Passport #: _____	Expiration Date: _____
I authorize Visa Network to charge my credit card for payment of passport/visa services and other courier services.	
Credit Card # _____	EXP : _____
Signature _____	

- **(A) For Visa(s) Process – Name of country:** _____
Number of Entry (please check) : Single Double Multiple

Russian visa application must fill out online. Please provide: Declarant ID: _____ **and Password** _____

**For 24 hours emergency passport and visa service, please call Visa Network team at 415 693-0330.

- **(B) For U.S. Passport Process:** 1st Time (DSP-11) Renewal (DSP-82) Add Pages (DS-4085)

**Call our team for 24 hours emergency service. Forms must be filled out online at : www.visanetwork.com/pspt.shtml

Please check:

Type of service: Rush process: emergency/24hrs to 48 hrs 3 to 5 business days 6 to 8 business days

(Kindly note that additional surcharge fee applies for each Rush Process request)

NON RUSH : for consular visa process : 10 business days

for U.S. Passport process -Expedite (2-3 business weeks)

***Important: To avoid unnecessary delay, an itinerary **must** be enclosed with completed passport documents for rush and emergency services.

DISCLAIMER : VISA NETWORK ASSUMES NO RESPONSIBILITY FOR THE LOSS OR DELAY OF PASSPORT AND VISA DOCUMENTS OCCASIONED BY AMBASSY/CONSULAR OFFICE, GOVERNMENT OFFICE, POSTAL AND COURIER SERVICE, DELIVERY SERVICE OR TRAVEL AGENCY.