

VISANETWORK ORDER FORM

870 Market St. Suite 888, San Francisco, CA. 94102
Phone: (415) 693-0330 Fax: (415) 693-0222

Date Sent: _____
Contact Person's Name: _____ Phone and email: _____

FEDEX/ # : _____ (please provide if any for return package- there will be a fee using Visa Network's a/c))

Return to (please check and provide mailing address) :

Name of COMPANY/Address : _____ Mail Stop : _____

Home(please indicate with or without signature required for home delivery) : _____

Special Instruction (if any): _____

Please fill out traveler's information in box below:

<p>Departure Date: _____ Final Date to Receive Documents : _____</p> <p>Name: _____ Dept. # /WWID : _____</p> <p>Phone / Email : _____</p> <p>Nationalty and Passport #: _____ Expiration Date: _____</p> <p>I authorize Visa Network to charge my credit card for payment of passport/visa services and other courier services.</p> <p>Credit Card # _____ EXP : _____</p> <p>Signature _____ Date: _____</p>
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• **(A) For Visa(s) Process – Name of country:** _____

Number of Entry: Single Double Multiple .

**For 24 hours emergency service, please call Visa Network team at 415 693-0330. To download visa forms, please go to www.visanetwork.com (click on visa application)

• **(B)For U.S. Passport Process:** **1st Time (DSP-11)** **Renewal (DSP-82)** **Add Pages (DS-4085)**

**Call our team for 24 hours emergency service. Please include the passport and application as noted above by form number. Forms must be filled out online at www.visanetwork.com (click on U.S. Passport)

Type of Service : RUSH PROCESS : **emergency/24hrs to 48 hrs 3 to 5 business days** **6 to 8 business days**
NON RUSH : **Visa : 10 business days / Agency : Expedite (2-3 business weeks)**

Important: To avoid unnecessary delay, an itinerary **must be enclosed with completed passport documents for rush and emergency services. For emergency service, please call Visa Network team at (415) 693 0330 ahead of time!

Please note that additional surcharge fee applies for Rush Process request.

DISCLAIMER : VISA NETWORK ASSUMES NO RESPONSIBILITY FOR THE LOSS OR DELAY OF PASSPORT AND VISA DOCUMENTS OCCASIONED BY AMBASSY/CONSULAR OFFICE, GOVERNMENT OFFICE, POSTAL AND COURIER SERVICE, DELIVERY SERVICE OR TRAVEL AGENCY.